

**Twin Valley Community Local S.D.  
Regular Board Meeting Summary Report  
Monday, August 25, 2014**

**I. OPENING:**

A. Call to Order

B. Roll Call

Be\_X\_\_ De\_X\_\_ Pe\_X\_\_ Ra\_X\_\_ Ma\_X\_\_

C. Pledge of Allegiance

D. Invocation

E. District Mission Statement:

*"The Mission of the Twin Valley Community Local School District is to provide a safe learning environment where all children are challenged to achieve their maximum potential based on individual needs and abilities, utilizing a team effort among parents, educators, staff and community."*

F. Adoption of Agenda      **Approved**

Recommend that the September 22, 2014 Regular Board Meeting Agenda be approved.

Deletion of Personnel Classified Item F.

**II. APPROVAL OF MINUTES:      **Approved****

Recommend that the Minutes of the August 25, 2014 Regular Board Meeting be approved.

**III. RECOGNITION OF PUBLIC – AGENDA ITEMS ONLY:**

Public may address the Board:

Kelly Wright explained her frustration with the inaccurate communication about the fundraising for the 8<sup>th</sup> grade Washington D.C. Trip. Cross-country trip was cancelled due to not having bus driver for the middle school trip. She also asked about the funding for the FFA fruit sale.

Information about legal requirements for school district to follow with regard to Individual Fundraising Accounts was provided by Dr. Moore and Mrs. Tait.

Board members reinforced their commitment to problem solving any and all solutions to the dilemma.

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**IV. ADMINISTRATIVE REPORTS**

A. Mr. Kyle Mahan/Mr. Wayne Cooper – Director of Food Service

Mr. Mahan gave information about changes to the menu and introduced the new Director of Food Service, Mr. Wayne Cooper. Mr. Cooper shared his background and desire to make the transition smooth. Mr. Mahan will be here as well until Mr. Cooper and he feel the transition is complete.

B. Mr. Lee Myers – Transportation and Maintenance Supervisor

He gave information on his report. Mr. Delong asked about the lack of a driver for the cross-country meet on this past Saturday. Mr. Pemberton asked about the fire lane next to Bus Garage that was put up. Mr. Randolph asked about getting the home bleachers painted and bad stadium bleacher boards replaced. Mr. Cottingham reminded them about the lighting problems at the stadium as well. He offered to share preliminary plans that he and Mr. Augspurger have put together regarding a list of facility needs.

C. Mr. Scott Cottingham – 7-12 Principal

He gave information on academic progress and School Safety speaker at today's teacher inservice. He reviewed the 50<sup>th</sup> Homecoming activities, the student program on internet safety and the H.S./M.S. State Report Card information. Mr. Beneke reminded everyone about the Volley For The Cure event to raise funds for breast cancer research.

D. Ms. Patti Holly – K-6 Principal

She gave her information regarding the report card, and highlighted that all third graders have met the requirements for the Third Grade Reading guarantee. Mr. Beneke complemented the staff for this accomplishment. Mr. Delong asked about progress with the implementation of all day every day kindergarten. Mr. Randolph asked about a dip in the 5<sup>th</sup> grade performance on the state report card.

E. Dr. Marvin Horton – Director of Pupil Services

He reported on the teachers' development of Student Growth Measures and teacher professional development planning.

F. Mr. Derrick Myers – Technology Coordinator

He reviewed his lengthy list of accomplishments over the summer through the present, highlighting the transition to a new webpage hosting and upgrades to teacher, students and administration accounts.

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**V. BOARD MEMBER COMMENTS**

Mr. Maggard reiterated his concern for better school to parent communication.

**VI. DISCUSSION/INFORMATION ITEMS**

A. Capital Projects Planning - SHP Leading Design

Mr. Jerry Clark and Mr. Jerry Dirr from SHP provided the board members with information on how their company can support the school district in their development of a 5 year Capital Improvement Plan.

B. District Report Card Information

Dr. Moore reviewed the details of the 2013 – 2014 District Report Card. He highlighted strengths and weaknesses the district is facing regarding the implementation of new curricular and student testing expectations. He remains confident that in a couple of years the District Report Card will be much improved.

C. Security Review and Update

Dr. Moore shared information from the teacher inservice guest speaker, Chief Detective Mark Whittaker, regarding safety and preparedness for an active shooter. He shared feedback from staff members regarding today's discussion with teachers and administrators. He also updated everyone on additional keyless entry improvements to four (4) more additional entrances bring the total keyless entry points to eight (8).

**VII. BOARD MEMBER REPORTS (As requested)**

A. Mr. Beneke, Legislative Liaison None at this time

Mr. Maggard asked Dr. Moore to review Senator Beagle's request for staff members and community members to interact with, and serve on, state curriculum committees.

B. Mr. Delong, Student Achievement Liaison None at this time

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C. Mr. Randolph, District Athletic Council Liaison

Mr. Randolph reported on the success of the H.S. Cross Country team taking 2<sup>nd</sup> this past Saturday.

***ADOPTION OF CONSENT CALENDAR – FINANCIAL***

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **items A through D** be adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

**VIII. TREASURER’S REPORT                      Approved**

A. Financial Reports

Recommend motion to approve Financial Reports as submitted.

B. Payment of Bills

Recommend motion to approve payment of bills as submitted.

C. Permanent Appropriations for 2014-2015

Recommend motion to approve the Permanent Appropriations for fiscal year 2014-2015 with the legal level of control being at the fund level.

D. Return of Advance of Funds

Recommend motion to make the following return of cash advance:

\$10,000 to 001 0000 General Fund from 300 0000 Sports Oriented Activities

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**IX. OLD BUSINESS**

None at this time.

***ADOPTION OF CONSENT CALENDAR – NEW BUSINESS***

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Item A through Item F** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

**X. NEW BUSINESS:                      Approved A-C and E-F**

A. Eighth Grade Washington D.C. trip

Recommend the board approve the Eighth Grade Washington D.C. trip scheduled for March 24, 2014 through March 27, 2014.

B. HVAC Service Agreement

Recommend the board approve Waibel Service Agency for the 3-year, Mechanical Maintenance service agreement as follows [EXHIBIT A]:

Mechanical Maintenance - \$8,740.00 annually  
Control Maintenance - \$2000.00 annually  
Water Treatment - \$620.00 annually

C. Preble County District Library Consortium, Serving Every Ohioan Subcontract

Recommend the board approve the Serving Every Ohioan (SEO) contract with the Preble County District Library Consortium as presented [EXHIBIT B].

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D. Board Member Attendance at OSBA Capital Conference

*Approved*

*Voted on separately-Mr. Beneke abstained*

Recommend the board approve Tim Beneke for overnight stay to attend the OSBA Capital Conference Monday, November 10, 2014 through Tuesday, November 11, 2014.

E. Bus Routes for the 2014 – 2015 School Year

Recommend the board approve the bus routes for the 2014 – 2015 school year as presented.

F. Workers Compensation – Group Retrospective Rating Program

Recommend the board approve the Workers Compensation – Group Retrospective Rating Program for January 1, 2015 – December 31, 2015 at a cost of \$866.00.

***ADOPTION OF CONSENT CALENDAR - PERSONNEL***

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that **Employment – Certificated Item A through Supplemental Item A** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

***Employments – All employment is contingent upon the named person meeting all Federal, State of Ohio, Preble County Educational Service Center, and Twin Valley Community Local School District employment requirements for that position.***

**Employment – Certificated**

A. Substitute Teacher Roster

Recommend the board approve the amended Preble County Educational Service Center Substitute Teacher roster.

B. Administrative Salaries

Recommend the board approve the Administrative salaries retroactive to August 1, 2014, as listed below:

Marvin Horton, Director of Pupil Services/Psychologist	\$76,500.00
Scott Cottingim, High School/Middle School Principal	\$83,508.00
Patti Holly, Elementary Principal	\$74,646.00

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C. Attendance at the SkillsUSA Ohio Leadership Training

Recommend the board approve Robin Judd for overnight stay to attend the SkillsUSA Ohio Leadership Training Thursday, October 16, 2014 through Friday, October 17, 2014 in Mt. Sterling, OH.

D. Homebound Tutor

Recommend the board approve Josh Haburn as homebound tutor for 4 (four) weeks, beginning September 22, 2014, at the assigned tutor rate.

**Employment – Classified**

A. Mid-day Bus Driver

Recommend the board approve Mary Stebbins for the Mid-day bus route, effective immediately.

B. Education Aide – Bus Route

Recommend the board approve Debbie Fisher as Educational Aide (Bus), effective immediately.

C. Chief Financial Officer (CFO)

Recommend the board approve the addition of Chief Financial Officer (CFO) to the title and duties of Rachel Tait.

D. Administrative Salaries

Recommend the board approve the Administrative salaries retroactive to August 1, 2014, as listed below:

Rachel Tait, Treasurer	\$70,000.00
Lee Myers III, Transportation/Maintenance Supervisor	\$42,385.00
Derrick Myers, Instructional Technology Manager	\$47,085.00
Paula Durkle, Assistant Treasurer	\$45,239.00
Tina Cook, Administrative Assistant	\$15.14/hour

E. Resignation of Substitute Custodian

Recommend the board accept the resignation of Rose Wolfe, substitute custodian, effective immediately.

F. Substitute Custodian DELETED

~~Recommend the board approve Sonny Shepherd as substitute custodian, on an as-needed basis, pending BCI and FBI background check.~~

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**Employment – Supplemental**

A. 2014-2015 Supplemental Extracurricular Positions

Recommend the following individuals be employed for the respectively listed supplemental contracts for the 2014-2015 school year, pending current Pupil Activity Supervisor Permit.

**Supplemental Contracts 2014-2015**

Richie Faber	HS Cross Country, Co-Ed.	Kris Baker	Talent Show – MS
Robin Judd	Class Advisor – Senior Class	Tony Augspurger	Yearbook – High School
Catherine Ackerman	Class Advisor – Junior Class	Tony Augspurger	Class Advisor – Senior Class
Darcy Robinson	Class Advisor – Freshman Class	Jason Schondelmyer	Class Advisor – Sophomore Class
Nicholas Randall	Language Club	Kris Baker	Music – Band – Grades 5-12
Kris Baker	Chorus – High School	Melissa Rieger	National Honor Society
Tony Augspurger	Newspaper – High School	Maggie Krauss	Middle School Power of the Pen
Darcy Robinson	Quiz Team – High School	Maggie Krauss	Quiz Team – Middle School
Amy Dils	S.A.D.D. Advisor	Catherine Ackerman	Science Club
Catherine Ackerman	Science Fair Coordinator – HS	Catherine Ackerman	Science Fair Coordinator – MS
Catherine Ackerman	Science Olympiad – HS	Catherine Ackerman	Science Olympiad – MS
Nicholas Randall	Student Council – HS	Patrick Shockey	Student Council – MS
Catherine Ackerman	LPDC* Chair	Robin Judd	Talent Show – HS
Nancy Brierly	LPDC* Committee	Molly Holt	LPDC* Committee

*\*LPDC – Local Professional Development Committee*

**XI. RECOGNITION OF PUBLIC – PUBLIC COMMENTS**

Cathy Landwehr reported on the band's participation in the Hilliard-Bradley competition and the Preble County Pork Festival. She mentioned a concern for the Fire Lane at the Bus Garage at this Friday's home football game. Mr. Maggard reported that we will check in to this matter. She inquired about the potential selling of Band Uniforms. Requested an executive session to the review a concern with a coach.



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**XII. EXECUTIVE SESSION (If needed)      Approved**

If required, resolution will contain specific language regarding the purpose pertaining to the requirements of ORC 121.22 (G).(1).

(1) Personnel

Motion: De

Second: Ra

Vote: 5-0      Be Yes      De Yes      Pe Yes      Ra Yes      Ma Yes

Time In: 8:31 P.M.

Time Out: 9:05 P.M.

**XIII. ADJOURNMENT**

Recommend that the meeting be adjourned. 9:06 p.m.

